



REQUEST FOR QUOTATION

For the Provision of

Island 22 Regional Park Trail Resurfacing

RFQ Title	Island 22 Regional Park Trail Resurfacing
RFQ Number	RFQ - 26004
Date Issued	Friday February 27, 2026
Closing Date	Friday March 20, 2026, 1 pm PST

REQUEST FOR QUOTATION

1. INTRODUCTION

The Fraser Valley Regional District ("FVRD") is requesting contractors with proven capacity, capabilities and experience to provide quotes for trail resurfacing at Island 22 Regional Park in Chilliwack, BC. Proponents should have experience, have performed similar work for a similar organization, and must have trained experienced staff to undertake this work.

2. SCOPE OF WORK

The FVRD requires an experienced contractor to resurface 1,800m of existing trail and construct 100m of new trail that weaves throughout the dog off-leash park and along the riverside trail at Island 22 Regional Park (**Schedule E**). The purpose of the project is to restore the existing trails within the two areas as well as adding improved connectivity and access.

The services required include the following:

- Resurfacing of an estimated 1,800m of existing gravel trail and construction of 100m of new trail
 - o Trail specifications:
 - Resurface 500m of 2.5m trail with crusher dust using the existing subbase tread (**Schedule B**)
 - Resurface 1300m of 3m trail with crusher dust using the existing subbase tread (**Schedule C**)
 - Construct 70m of 3m riverside trail with crusher dust using ¾" minus as subbase tread (**Schedule D**)
 - Construct 30m of 2.5m dog off-leash trail with crusher dust using ¾" minus as subbase tread (**Schedule D**)
 - o All trails will have a 6" depth following compaction
- Removal and disposal of any and all vegetation or spoil off-site

All work must be completed no later than Friday May 08, 2026.

3. Certifications and Experience

The successful proponent will:

- » have thorough knowledge and ability to build a trail to the above specifications according to best practices
- » ensure the safety of the public, vehicular and pedestrian traffic, and employees using proper high-vis safety gear, signage, and traffic cones.

4. ONSITE MEETING

A **mandatory onsite meeting** will be held at Island 22 Regional Park Dog Off-Leash area on **Wednesday March 11, 2026, at 1 PM (PST)**. Pre-registration for the onsite meeting is required by **Tuesday March 10, 2026, at 4 PM (PST)** via email to parks@fvrd.ca

5. SUBMISSION

One (1) completed copy of the Quotation marked with the RFQ Title and Number must be delivered by email, hand, regular mail or courier before **Friday March 20, 2026, 1 PM (PST)** to:

Fraser Valley Regional District
Attn: **Charlotte Whaley**
1 - 45950 Cheam Avenue
Chilliwack, British Columbia V2P 1N6
Email: cwhaley@fvrd.ca

An electronic file version is preferred (such as PDF or Word document) by email. Hard copies will also be accepted in person, regular mail, or courier.

Quotations received after the time specified above will not be considered.

The FVRD reserves the right to cancel this RFQ for any reason whatsoever without any liability to any party for any claims of any kind whatsoever.

All Quotations will remain confidential, subject to the statutory requirements for disclosure under the *Freedom of Information and Protection of Privacy Act*.

6. INQUIRIES AND ADDENDA

All inquiries regarding this RFQ should be directed to:

Christina Vugteveen

Manager of Parks

Telephone: 604-702-5077

Email: cvugteveen@fvrd.ca

Any enquiries that are received by the FVRD and that affect this RFQ will be issued as an addendum to all contractors that received the original RFQ. By delivery of a Quotation, the Contractor is deemed to have received, accepted and understood the entire RFQ including any addenda.

Any information regarding this RFQ obtained by a party from any source other than the FVRD by way of addenda is not authorized and should not be relied upon.

Please note the final day for enquires will be **Tuesday March 17, 2026, 1 PM (PST)**. Should an addendum be required, it will be issued end of day **Wednesday March 18, 2026**.

7. NO CONTRACT

This RFQ is simply an invitation for quotations for the convenience of all parties and should not be construed as an intention by the FVRD to enter into contractual relations with any party submitting a Quotation. The FVRD will provide written notice of acceptance of a Quotation in the event that the FVRD seeks to acquire the Services and formalize a contract for that purpose. The FVRD may negotiate changes to any terms of a Quotation for the purposes of finalizing a contract.

Should a contract be finalized:

- » This RFQ quote may be used to form a contract.
- » The Contractor is responsible for a minimum of **\$5,000,000** commercial liability insurance naming the Fraser Valley Regional District as additional insured.

If the Contractor or any sub-contractors are required by law to be registered with the Worker's Compensation Board (WCB), then the Contractor will submit either a WCB clearance letter indicating that the Contractor's WCB account is in good standing or a WCB registration number prior to commencement of the Services or at such other times as the Regional District may request.

8. LIMITATION OF LIABILITY

By submitting a Quotation, each contractor irrevocably agrees that the FVRD shall not be

liable to any contractor Proponent or any person whatsoever, for any claims of any nature (in contract, in tort, or otherwise), for any costs, expenses, compensation, damages, or anything whatsoever, including without limitation, costs, and expenses associated with the Contractor's preparation and submission of their Quotation, their participation in this RFQ, for loss of revenue, opportunity or anticipated profit, arising in connection with its Quotation, this RFQ, any subsequent processes or opportunity, any contract, or any matter whatsoever.

9. CONFLICT OF INTEREST

Contractors shall disclose any potential conflict of interest and the existing business relationship they may have with the FVRD, its elected or appointed officials, or employees.

10. NO LOBBYING

Contractors and their agents are not permitted to contact any member of the FVRD Board of Directors or staff with respect to this RFQ, except as expressly provided for herein. Contractors will not offer entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee or elected official of the FVRD. The FVRD reserves the right to disqualify any contractor from participation in this RFQ that acts in contravention of this requirement.

11. EVALUATION

The evaluation of the RFQ will be conducted by a committee formed by the FVRD and may include, at the FVRD's sole discretion, employees, consultants and contractors. Quotations will be evaluated based on the overall best value to the FVRD using the following criteria:

Criteria	Decision Factors	
Mandatory Evaluation Criteria	Received by Closing Date and Time	Pass/Fail
Mandatory Evaluation Criteria	Completed Schedule A - Quotation	Pass/Fail
Mandatory Evaluation Criteria	Attend Mandatory Onsite Meeting	Pass/Fail
Evaluation Selection Criteria	Price (Schedule A)	/100

SCHEDULE A
Quotation RFQ #26004

Business Name _____
Name and Title of Proponent _____
Address _____
Telephone _____
Email _____

Form of Business Organization

- Sole Proprietorship
 Partnership Date of Establishment _____
 Corporation Date of Incorporation _____ Business No. _____

I/We hereby offer to provide to the Fraser Valley Regional District the required services for the prices plus applicable taxes:

Rate (CAD) for Island 22 Regional Park Trail Resurfacing (not including GST)	\$ _____
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If this offer is accepted by the FVRD, then such offer and acceptance will create a contract as described in the RFQ, this Quotation and other terms, if any, that are agreed to in writing by the parties.

I/We the undersigned authorized representatives of the Contractor, having received and carefully reviewed the RFQ, including without limitation the scope of work and general terms and conditions, submit this Quotation in response to the RFQ.

This Quotation is offered by the Contractor this ____ day of _____, 2026

I/We have authority to bind the Contractor

Legal Name of Contractor/Business

Signature of Authorized Signatory

Legal Name and Title

Schedule B – Map of 2.5m Wide Trails



Schedule C – Map of 3m Wide Trails



Schedule D – Map of New Trails



Schedule E – All Trails

